

**Westheimer Corporation Customer Service**

9am-4pm Monday-Thursday, 9am-1pm Friday, Closed on National Holidays

**Call:** 847-498-9850 Central Standard Time**E-mail:** Use the [Contact us](#) link at [www.mightymite.com](http://www.mightymite.com)**Mailing address**

Westheimer Corporation

100 Oakwood Road, Suite B

Lake Zurich, IL 60047 USA

**Return Merchandise Authorization (RMA) Form**

This form is subject to the terms and procedures set forth under the warranty, returns & exchange policies as stated on [www.MightyMite.com](http://www.MightyMite.com) Website.

**If you need to return product, please complete Steps 1, 2, and 3. A copy of your sales receipt needs to be submitted with this form. Do not ship product back till you receive an RMA approval.**

**CUSTOMER NAME:** \_\_\_\_\_**Address:** \_\_\_\_\_**City, State, Zip Code and Country** \_\_\_\_\_**Email Address or Contact number:** \_\_\_\_\_

If we are calling you, a good time to call is and what Time Zone are you in: \_\_\_\_\_

**STEP 1 I would like to return:**

Quantity	Item #	Description	Reason Code	Price each	Total

Reason Code

Price each

Total

**TOTAL** \_\_\_\_\_**Reason Codes:****A** Repair needed (please explain below)**B** Didn't like (please indicate why below)**C** Defective (please describe below)**D** Didn't fit**E** Damaged in shipment**F** Incorrect order**G** Don't needAdditional information for **REASON CODES** A and B: \_\_\_\_\_**Date product as received:** mm/dd/yyyy **Purchase from:** \_\_\_\_\_**STEP 2 Exchange - Please send me:**

Quantity	Item #	Description	Price each	Total

**Sub-TOTAL** \_\_\_\_\_

Any Freight charges will be added.

**STEP 3 Refund or Payment Instructions:****If there is a balance DUE TO Westheimer Corporation, my method of payment will be:** Visa  MasterCard  Other

\_\_\_\_\_ Cardholder name as it appears on the card:

Account # \_\_\_\_\_ Expiration Date: \_\_\_\_\_ / \_\_\_\_\_ CVV Code \_\_\_\_\_

 Cashier's Check or Money Order**If there is a balance DUE TO YOU, please indicate your preference.** Issue a refund based on original method of payment

(We will credit original credit card for charged orders, and issue a refund check for orders paid by money order or check)

CVV Code: Last 3 digits of the number printed on the signature panel on the back of your credit card.

